

## Information according to Art. 13 and 14 of the General Data Protection Regulation (GDPR) for the Mobility Survey at the University of Freiburg

The protection of your personal data is an essential concern for the University of Freiburg and we would like you to be informed as best as possible about the processing of your personal data.

We process your personal data (hereinafter referred to as "data") in accordance with legal requirements and do so in a transparent manner. The following data protection information explains what data is processed in connection with the mobility survey, for what purposes and on what legal basis. In addition, you will receive information about contact persons and your rights.

<p><b>Responsible person in the sense of data protection law</b></p> <p>Albert-Ludwigs-Universität Freiburg Friedrichstraße 39, 79098 Freiburg 0761/203-0 <a href="mailto:datenschutz@uni-freiburg.de">datenschutz@uni-freiburg.de</a> <a href="https://www.uni-freiburg.de">https://www.uni-freiburg.de</a></p>	<p><b>Data Protection Officer</b></p> <p>Albert-Ludwigs-Universität Freiburg Data Protection Officer Friedrichstraße 39, 79098 Freiburg <a href="mailto:datenschutzbeauftragter@uni-freiburg.de">datenschutzbeauftragter@uni-freiburg.de</a></p>
<p><b>Responsible internal office</b></p> <p>Department of Safety, Environment and Sustainability (SUN) Albertstr. 23c, 79104 Freiburg Telefon: 0761 / 203-7980 Fax: 0761 / 203-7969 <a href="mailto:kontakt@umweltschutz.uni-freiburg.de">kontakt@umweltschutz.uni-freiburg.de</a></p>	
<p><b>Purpose of data processing</b></p> <p>The SUN department is conducting a mobility survey among employees of the University. The goal of the survey is to determine mobility behavior on the way to work. The results of the evaluations will be used to develop targeted measures for more sustainable mobility behavior. The results of the survey will be published in the university's sustainability report in the form of diagrams of CO<sub>2</sub> emissions from commuting. Throughout the survey, the anonymity of the participants will be guaranteed as far as possible, and there will be no tracing of personal data</p>	

or identification of individuals. Participants may withdraw their consent to participate in this study at any time and without giving reasons, without incurring any disadvantages. In connection with the survey, participants may voluntarily take part in a prize draw.

### **Categories of data and**

The following data of employees participating in the survey will be processed:

- Gender
- Occupational group
- Disability/ chronic illness
- Age (range)
- Pay grade
- E-Mail address

### **Legal basis of the data processing**

- Art. 6 para. 1 subpara. 1 lit. b, Art. 88 GDPR in conjunction with. § Section 15 (1) LDSG in conjunction with. §§ 83 ff. LBG (tariff employees)
- Art. 6 para. 1 subpara. 1 lit. e, para. 3, Art. 88 GDPR in conjunction with. §§ 83 ff. LBG (civil servants)

### **Data security**

The survey is conducted via an intranet application using the Intrexx system, which is operated by the university on servers in the data center.

### **Duration of data storage or criteria for determining the duration**

The mobility survey will be terminated after the survey results have been evaluated. The personal data in the system (answers/user ID/association) will be deleted no later than 14 days after the survey has ended. Personal data of participants collected in connection with the prize draw (e-mail addresses, name) will be deleted no later than 14 days after the draw and the delivery of the prizes. If necessary, further personal data will be collected from the winners and processed for the purposes of fulfilling the tasks of the Finance department. Excluded from the deletion after 14 days are the personal data of the winners, which are kept for ten years by the University Finance Department for legal reasons.

If names/photos of winners are to be taken and published in connection with the survey, separate consents will be obtained. Additionally, the survey data link to the user ID will be deleted before the survey data is exported.

### Categories of recipients

Internal recipients are those employees of the University who require data for their activities within the scope of fulfilling their duties. The present recipients are employees in Dezernat 1 (Intrex), Department SUN2, Dezernat 2 (Finance).

### Your rights as a data subject

1. You have the right to receive information from the University of Freiburg about the data stored about you and/or to have incorrectly stored data corrected.
2. You also have the right to request a deletion or restriction of the processing of your data.
3. In addition, if you have given us your consent, you have the right to revoke your consent at any time, whereby the lawfulness of the processing carried out on the basis of the consent up to the revocation will not be affected. You can also revoke your consent for the processing of individual data. In the event that you do not give or revoke your consent, you will not suffer any disadvantages.
4. You have the right to file a complaint with a supervisory authority if you believe that the processing of personal data concerning you violates legal provisions. Such a supervisory authority is, for example, the State Commissioner for Data Protection and Freedom of Information Baden-Württemberg, Königstraße 10a, 70173 Stuttgart, e-mail poststelle@lfdi.bwl.de (<https://www.baden-wuerttemberg.datenschutz.de/>).
5. If you wish to assert data subject rights against the Albert-Ludwigs-Universität Freiburg, please contact [datenschutz@uni-freiburg.de](mailto:datenschutz@uni-freiburg.de).

### Information about the objection according to Art. 21 (1) GDPR

You have the right to object at any time, on grounds relating to your particular situation, to the processing of data related to you, which is carried out on the basis of Art. 6 (1) e/f GDPR.